

SEASONS GREETINGS



From The Swan on the Green

To all our valued customers,

Welcome to the Swan on the Green Christmas party Pack,

Our Christmas Menu is only available as a pre-order & is available from Friday 1st December 2017 – Saturday 23rd December (excluding Sunday Lunch)

In this pack you will find all you need to organise your function.

If you have any dietary requirement then come & talk to us & we will endeavor to create your ideal Christmas party. **We do offer allergen friendly options.**

Also note that a discretionary service charge is added to all Christmas functions.

If you happen to be the party organiser, then you will also receive a 25% discount voucher for you to use for a meal (upto 4 people) throughout January 2018.

In the meantime, happy reading & we hope that the Swan is your choice, this Christmas.



Documents enclosed in this pack

- Christmas Menu
- Booking form
- Pre-order form (printable pdf)
- A formatted excel order form is available (please ask for a copy)

Please note the excel spreadsheet can only be emailed

Please fill the appropriate cells numerically this formatted document will calculate the number of dishes for each party.

	Name	Soup	Crab	Peppers	Pate	Turkey
1						
2	name 1	1				1
3	name2		1			
4						
5						
6						
7						
8						
9						
0						

- 25% discount voucher

To be used between 2nd – 31st January

Not to be used in conjunction with any other offer

Can only be used (once) by the booking organizer for a maximum 4 people

Your table must be booked an advance in order to redeem the voucher

You must have your voucher & completed redemption form in order to redeem your discount



CHRISTMAS CONFIRMATION BOOKING FORM

To confirm and secure your booking please ensure all boxes are fully completed so that we have the information to ensure that your party runs smoothly.

On confirmation **a deposit of £10** per person is payable by cash, or credit card, this is non refundable and will be deducted from your final bill. During the Christmas period, a **discretionary service charge** will be added to your total bill, which is then distributed to all members of the Swan Team. Once you are happy that all details are fully completed please sign below to confirm your agreement and booking with all the relevant details.

All pre-orders must be sent through **at least 10 days** prior to the event.

Once your pre-order has been received, we will email you a confirmation of your order with a reference number which will also be needed in order to redeem your discount voucher

No bookings will be held unless a **deposit is paid in full**.

We will however hold a provisional booking for 1 week until the deposit is paid in full.

If you have any concern about the presence of allergens please discuss when making your booking.

Signed..... Name:..... Date:...../...../.....

Finally either post or email to:

The Swan on the Green, West Peckham, Maidstone ME18 5JW

Email bookings@swan-on-the-green.co.uk

Please ensure all deposits are taken by the manager on duty and a receipt is issued.

If you have any queries please call on 01622 812271.

Name of booking –	Company of booking
Date of booking	Time of booking
Party number	Email
Contact office number	Contact mobile number
Postal address	
Preorder sheet attached and complete	Y/N
Deposit paid	Y/N cash/card

Please note your details will be added to our database for future events



SWAN ON THE GREEN

CHRISTMAS VOUCHER

25%
off



CAN ONLY BE USED ONCE (NOT IN CONJUNCTION WITH ANY OTHER OFFER.
MUST BE USED THROUGHOUT JANUARY (2ND - 31ST) 2018
MAXIMUM OF 4 PEOPLE PER VOUCHER
ONLY 1 VOUCHER ISSUED PER CHRISTMAS BOOKING

Voucher redemption form

Name of booking –	Company of booking
Date of Christmas booking Reference number	Email
Contact landline number	Contact mobile number

This form must be completed in order to redeem your discount

Please note your details will be added to our database for future events





Christmas Menu 2017

3 courses for £26.95 or 2 courses for £19.95

Wild mushroom & truffle soup

Game terrine with fig chutney & rustic bread

Smoked salmon & prawn roulade with a lemon & caper dressing

Chargrilled aubergine, feta & sundried tomato with tzatziki



Traditional free range turkey with all the trimmings

Roasted fillet of hake on patatas bravas

Roast pork tenderloin, black pudding potatoes
on sautéed green beans & chestnut mushroom & rich port gravy

Butternut squash, spinach & vegetarian parmesan risotto



Sticky toffee Christmas pudding, salted caramel sauce
& clotted cream

Baked chocolate brownie, chocolate sauce & vanilla ice cream

French apple tart & extra thick double cream

Selection of English cheese & biscuits with quince jelly



Organiser's name
Company
Number of guests
Date & Time of booking
Phone number
Email Address

Deposit amount to be paid
No. of Guests X £10
£

For office use only
Deposit paid £
cash
chq
debit card
reference

Name	SOUP	TERRINE	ROULADE	AUBERGINE	TURKEY	HAKE	PORK	RISOTTO	XMAS PUDD	BROWNIE	TART	CHEESE	No. of courses
1													0
2													0
3													0
4													0
5													0
6													0
7													0
8													0
9													0
10													0
11													0
12													0
13													0
14													0
15													0
16													0
17													0
18													0
19													0
20													0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0

The Swan On The Green
 Booking form
 01622 812271
bookings@swan-on-the-green.co.uk

Terms & conditions:

The following information should reach us at least 10 days prior to the event; final numbers, individual pre orders & dietary requirements.

A Deposit of £10 per guest (non refundable) is required to confirm your reservation.

Provisional bookings will not be held any longer than 1 week.

The choices sent to us are final but may be amended with 48 hours notice. A confirmation copy of the completed pre order will be emailed to the organiser.

Any change to pre-ordered choices within 24 hours of the actually booking will result in the loss of deposit.

Please note that a discretionary service charge will be added to the final bill on all Christmas bookings (food & drink)